

1. INTRODUCTION

Authors of papers have to type these in a form suitable for direct photographic or digital reproduction by the publisher. In order to ensure uniform style throughout the volume, all the papers have to be prepared strictly according to the instructions set below. **The proceedings will be printed in color.** For this reason the use of color in figures and photographs is encouraged. The paper has to be sent both in a word document format (MS Word) as well as in Portable Document Format (PDF).

Authors should submit the paper electronically as an attachment to an e-mail to: **secon@grad.hr before the February 15th, 2008.**

Please, name your attached file after the full name of your paper together with the name of the first author.

2. GENERAL SPECIFICATIONS

The paper must be written in English. Page format is B5 (16,5 x 24 cm), printing box is 13 x 19 cm centered in the page. **Please, refer to the template file that contains example of the first and the second page attached together with this file.** The paper including figures, tables and references together with the first page must not exceed length of 8 pages.

The uncompressed MS Word doc and PDF file size must be kept below 4 MB each.

3. TITLE, AUTHORS, AFFILIATION, KEY WORDS

The first page must contain the Title, Author(s), Affiliation(s), Key words and the Abstract. The first line of the title is located 7 cm from the top of the page.

The second page must begin with the Introduction.

3.1 Title

The title should be written centered, in 14pt, boldface Times New Roman, all capital letters. It should be single spaced if the title is more than one line long.

3.2 Author

The author's name should include first name, middle initial and last name. It should be written centered, in 11pt boldface Times New Roman, 12pt below the title.

3.3 Affiliation

Author's affiliation should be written centered, in 10pt Times New Roman 11pt below the list of authors. It should be single spaced if one affiliation is more than one line long. A 10pt space should separate two different affiliations.

3.4 Key words

Key words should be written left aligned, in 10pt Times New Roman, and the line must begin with the words **Key words:** boldfaced. A 20pt space should separate the key words from the affiliations.

3.5 Abstract

The word **Abstract:** must be set in boldface, not italicized, at the beginning of the first line. Use 10pt Italic Times New Roman for the abstract text. The abstract text should be justified and separated 10 pt from the key words. The abstract should neither be too short nor exceed the first page.

4. HEADINGS

4.1 Main headings

The main headings should be written left aligned, in 12pt boldfaced and all capital Times New Roman letters. There should be a 12pt space before and 6pt after the main headings. If the main heading is immediately followed by the secondary heading, space between two of them should be 12pt.

4.2 Secondary headings

Secondary headings should be written left aligned, 10pt boldface Times New Roman, with and initial capital for the first word only. There should be a 12pt space before and 6pt after the secondary headings.

In case that secondary heading immediately follows the main heading, the space between them should be 12pt.

5. TEXT

The normal text should be written single-spaced, justified, using 10pt (Times New Roman). There is no interparagraph spacing.

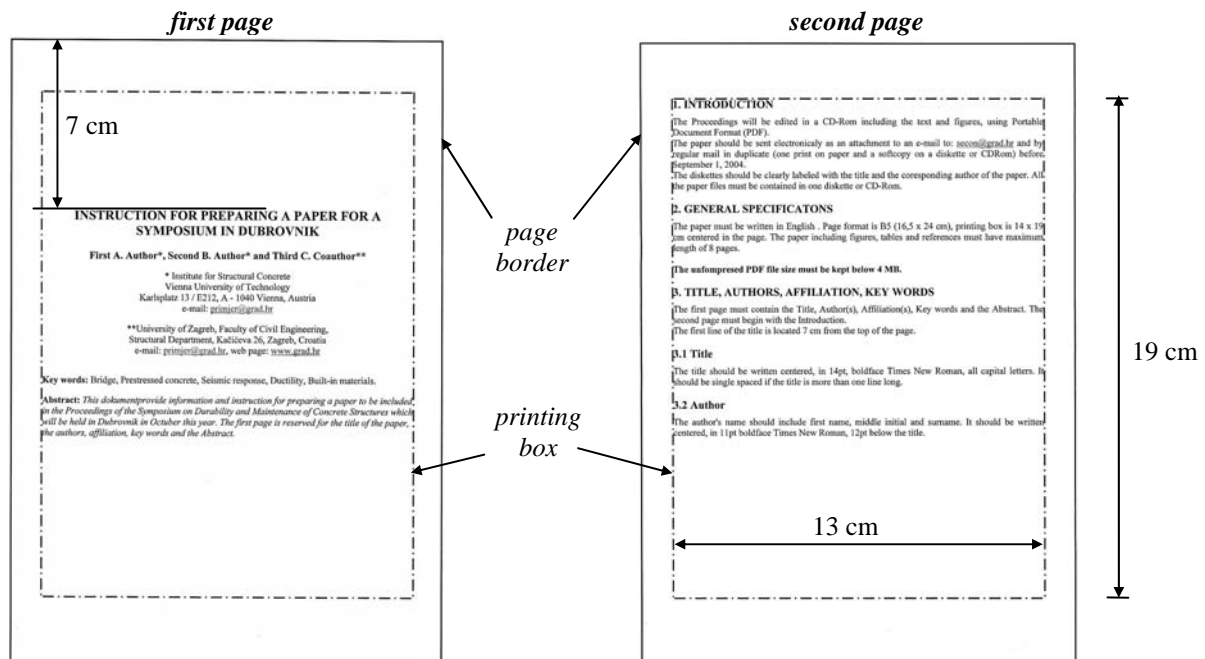


Figure 1: Page layout

6. PAGE NUMBER

Do not number pages.

7. FIGURES

All figures should be positioned centrally on the page, numbered consecutively and captioned. The caption title should be written centered in 10pt Times New Roman, with upper and lower case letters.

A 6pt space should separate the figure from the figure text, 10pt should separate figure text from the plain text below, and a 10pt space should separate the upper part of the figure and the bottom of the previous text. Figures have to be included in the text.

Photographs should be scanned at 300 dpi (at least) and embedded in position into the document.

For line art images (i.e. AutoCAD drawings or Excel graphs), please make sure that lettering on drawings is similar size to the main text and that line width is appropriate as very thin lines will not reproduce in print. Alternatively, please send the original dwg file together with the paper.

8. EQUATIONS

A displayed equation has to be numbered, using Arabic numbers in parentheses. It should be left aligned and indented 5.0 mm, leaving a 6pt space above and below to separate it from the surrounding text. In case of multi-line equation space between the lines should be 6pt.

9. TABLES

All tables should be positioned centrally on the page, numbered consecutively and captioned; the caption should be 10pt Times New Roman, upper and lower case letters. A 6pt space should separate the table from the caption, 10pt space should separate caption from the text below, and a 10pt space should separate the table from the text above.

10. FORMAT OF REFERENCES

At the end of the paper, list all references underneath the heading **REFERENCES**.

References should be quoted in the text by superscript numbers^{1, 2}, and grouped together at the end of the paper in numerical order as shown in these instructions.

The references should be typed in 10pt Times New Roman. Second and further lines should be indented 5.0 mm.

In bibliographies the order for books and journals are respectively:

Last name, First name or Initials (ed.) year. *Book title*. City: Publisher.

Last name, First name or Initials year. Title of article. *Title of Journal* (series number if necessary) volume number (issue number if necessary): page numbers.

Examples:

- [1] Grove, A.T. 1980. Geomorphic evolution of the Sahara and the Nile. In M.A.J. Williams & H. Faure (eds), *The Sahara and the Nile*: 21-35. Rotterdam: Balkema.
- [2] Jappelli, R. & Marconi, N. 1997. Recommendations and prejudices in the realm of foundation engineering in Italy: A historical review. In Carlo Viggiani (ed.), *Geotechnical engineering for the preservation of monuments and historical sites; Proc. intern. symp., Napoli, 3-4 October 1996*. Rotterdam: Balkema.
- [3] Johnson, H.L. 1965. Artistic development in autistic children. *Child Development* 65(1): 13-16.